



Senior Citizen Admission and Registration Process

Persons aged 60 and over may attend classes without payment of tuition*. State supported colleges and Universities are authorized to permit legal residents** of South Carolina who have attained the age of 60 to attend classes for credit or non-credit purposes on a space available basis*** without the required payment of the academic tuition, if these persons meet admission and other standards deemed appropriate by the University and if these persons do not receive compensation as full-time employees.****

*Tuition” shall mean the amount charged for registering for a credit hour of instruction and shall not be construed to mean any other fees, charges or costs of textbooks.

**Resident” for tuition and fee purposes is defined as an independent person who has abandoned all prior domiciles and has been domiciled in South Carolina continuously for at least twelve months immediately preceding the first day of class of the term. Merely residing in SC for 12 months does not constitute residency, nor does owning a home in SC, or having a SC driver’s license Seniors must meet the residency requirements as defined by the SC legislature. The 12 months residency period cannot start until the absence of indicia in other states is proven. Residency information may be found at <http://www.uscb.edu/admissions/how-to-apply/residency.html> . State exemptions do not apply in this case as the free tuition program is a State supported scholarship. Failure to document SC residency may result in out of state tuition charges.

***Space available shall mean a class that is not full on the third day, of the first week of class.

****Full time employment is defined as employment that consists of at least 37 and one half hours on a single job, in a full time status, with gross earnings of at least minimum wage.

The legislation that grants free tuition does not exempt fees related to registration for given courses.

The following fees apply to all students:

- An initial admission application fee of \$40 is required
- A one-time new student fee of \$100 is required for initial semester
- Each semester there is a \$25 parking/security fee
- For each credit hour taken, there is a \$14 technology fee (provides for access to University Email, Blackboard and Self Service Carolina (SSC). Ex. \$42 for a 3 credit hour course.
- Miscellaneous fees apply depending on course selection:
 - Science Lab fees are \$50
 - Art course fees are \$75
- There is a \$50.00 matriculation fee for all degree seeking students
- \$10 Readmit fee is required for subsequent registrations if student misses a spring or fall semester since initial admission.

Taking a course for credit or audit:

Starting at the Admissions Office (Hargray Building, Room 124) you will receive the following forms:

1. USCB Senior Citizen Application
2. USCB Required Immunization Form
3. USCB Free Tuition Application
4. USCB Citizenship Form (birth certificate, US Passport, SC driver's license)

You will need to complete all four forms and provide proof of age (birth certificate, South Carolina driver's license).

Once you have completed all four forms you will then need to go to the Cashier's Office – Hargray Building, Room 136

1. The Cashier's Office will take your completed Free Tuition Application and will make a copy of your SC driver's license (issued for one year or more).
2. You will need to pay the \$40.00 application fee at the cashier's office (cash, check or credit card). Your USCB Senior Citizen Application will be stamped "paid", which **you will then need to return to the Admission's Office, Room 124**

Once your application is approved you will receive an acceptance packet in the mail. You can then go to the Office of the Registrar (Hargray Room 135) to have the registration hold removed and register for a class that is not full **on the third day** of the first week of class.

- If this date is before the 100% refund cutoff date for drop/add specified on the USCB term calendar, students may register on: my.sc.edu (SSC –Self Service Carolina).
- If this date is after the drop/add date, you can register through the Office of the Registrar.

If you plan on auditing the class, please make sure you let the Office of the Registrar know. They will assist you with making this change, but can only do this after you registered.

All other fees are due the day you register for class. These fees may be paid at the Cashier's Office (cash or check only) (Hargray, Room 136) or you can pay by credit card (Mastercard, Discover or American Express) via your Self Service Carolina (SSC) account. Please note that Visa credit cards are not accepted at this time. There is also a 2.5% convenience fee added to the total bill, if using a credit card. You may also pay by electronic check through your Self Service Carolina account with no additional fee.