



UNIVERSITY OF SOUTH CAROLINA BEAUFORT

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USCB Office of Continuing Education to offer computer classes January 25 & 26

Bluffton & Beaufort, SC –The University of South Carolina Beaufort Office of Continuing Education will be offering computer courses to the community throughout the spring 2012 semester.

Excel Level 1 will be held on January 25th & 26th, 6:00pm – 9:00 pm, on the Hilton Head Gateway campus and March 10th, 9 am – 4 pm at the Historic Beaufort campus. The cost of the *Excel Level 1* course is \$95 and includes all class materials. Students will learn how to enter and edit data, format rows/columns and create basic formulas. Additional computer courses this semester include *QuickBooks*, *Word*, *PowerPoint*, *Photoshop*, *Social Media for Businesses*, *Social Networking for Newbies*, and *Click, Drag & Scroll – Basic Computers*. For more information or a schedule of classes, please see www.uscb.edu/continuinged. To register, please call (843) 521-4112.

About USCB

Located in the heart of the Carolina Sea Islands, the University of South Carolina Beaufort (USCB) is a senior institution of the University of South Carolina system serving the southeast coast of Georgia and South Carolina. USCB has been the fastest growing baccalaureate institution in the USC system since becoming a four year university in 2004. The University has two campuses which serve a diverse student body of 1874 students. The Historic Beaufort campus, located on Beaufort's downtown

waterfront, houses an innovative baccalaureate studio art program in close proximity to Beaufort's many art galleries. The Hilton Head Gateway campus in Bluffton, S.C., offers cutting-edge Computational Science and Nursing laboratories and is the home to Sand Shark athletics. USCB offers students an exceptional place to learn and live in an environment focused on growth, preservation and opportunity. For more information about the University of South Carolina Beaufort, please visit www.uscb.edu online or call the university's Office of Public Information at 843-208-8030