Faculty Senate Date Meeting Agenda
For Friday, March 20, 2020

Call to Order (3:00 p.m.) in Library 237 (may be digital through Collaborate)
Welcome to visitors
Approval of the Minutes of February 14th, 2019 meeting

Administrative Reports:
- Report of the Chancellor:
  Dr. Panu –
- Report of the Executive Vice-Chancellor for Academic Affairs
  Dr. Skipper –

Committee Reports:

Academic Steering Committee
- Dr. Erin McCoy – No report.

Courses and Curricula Committee
- Dr. Brett Borton – The Courses and Curricula Committee met on Feb. 21, 2020 at 2:30 p.m. in LIBR 243. The committee reviewed and approved the following proposals:
  
  Program Modification Proposals

  Natural Sciences
  - Establish BIOL B441/441L as capstone requirement for Biomedical Sciences concentration.
  - Establish either BIOL B471/471L or BIOL B475/475L as capstone requirements for Coastal Ecology and Conservation concentration.
  - Adding concentration in Marine Biology to the B.S. in Biology degree program.

  Mathematics

  Visual Art & Design
  - Acceptance of ARTS & MARTS courses as 200+ and 300+ level program requirements for either the ARTS major or MART concentration.

New Course Proposals

Humanities
• LANG B101 – Integrated Linguistic Skills for Native Speakers I
• LANG B102 -- Integrated Linguistic Skills for Native Speakers II
• LANG B201 -- Integrated Linguistic Skills for Native Speakers III

Natural Sciences
• BIOL B450 – Biological Oceanography
• BIOL B490 – Marine Policy

Nursing and Health Professions
• NURS B326C – Clinical Care of Adults with Acute and Chronic Conditions
• NURS B430C – Clinical Synthesis and Seminar

Course Change Proposals

Nursing and Health Professions
• NURS B326 – Major revisions to course title, description, SLOs and credit hours.
• NURS B300 – Removal of BIOL B243 & BIOL B244 as prerequisites.

Next Meeting: Friday, March 27 2:30 p.m. LIB 243

Faculty Development Committee
• Prof. Angell – The Faculty Development Committee met and awarded its remaining funds to 12 proposals.
  o $20,247 was requested for Research and $9,827 was awarded.
  o We understand that many of the conferences for which funding was requested will be (or have been) cancelled or postponed, and research projects involving groups of people will also be postponed. We plan to discuss this at our next meeting. - Stay tuned and Best Wishes, Your FDC.

Faculty Grievance Committee
• Dr. Griesse –

Faculty Library Committee
• Dr. Canada –

Faculty Manual Review Committee
• Dr. Lauren Hoffer –

Faculty Welfare Committee
• Dr. George Pate –

Promotion and Tenure Committee
• Dr. Bruce Marlowe – Additional dates for workshops will be sent.

QEP Committee (Ad Hoc)
- Dr. Roberts & Dr. Sawyer –

**Student Research and Scholarship Day Committee (Ad Hoc)**

- **Dr. Cavanagh & Dr. Hammond**: There are significant changes to this year’s Student Research and Scholarship Day. More information will be sent by Monday, 3/23/20.

**Committee for Academic Integrity (Ad Hoc)**

- Dr. Lisa Ciresi:

**International Programs**

- Dr. Alvarez-IPC chair:

**IPC Subcommittee Reports:**

- **Internationalization Subcommittee: Dr. Volkan Sevim**

- **Fulbright & International Opportunities (FIO) – Dr. Alyssa Mayer**
  - USCB is delighted to have received funding from the Fulbright Outreach Lecturing Fund to bring a Fulbright guest lecturer here to USCB. USCB will host Dr. Jing Wang, Associate Professor of Sociology from the Chinese Academy of Social Sciences. Dr. Wang is the 2019-2020 Harvard T.H. Chan School of Public Health Visiting Scholar. Dr. Wang will speak about the sociology on aging in both China and the United States. A reception will follow. Please note this event, originally scheduled for March 20th, has now been moved to April 24th at 10am. The full schedule and location TBA.

  - For more information on Dr. Wang and her research: [https://sites.sph.harvard.edu/china-health-partnership/people/jing-wang-2/](https://sites.sph.harvard.edu/china-health-partnership/people/jing-wang-2/)

  - On April 7th, a Fulbright staff member will visit USCB and conduct two informational sessions on Fulbright opportunities for both students and for faculty & staff. Specific times and meeting places for these sessions TBA.

- **Study Abroad: Dr. Chesanny Butler – IPC Report to Faculty Senate**
  - On March 23rd and again on March 26th from 4-5pm in SciTec 123 the Study Abroad Subcommittee, Office of the Registrar, Office of Military Services, and Financial Aid will be hosting a special workshop for students on applying for the Gilman and Gilman-McCain Scholarship for Study Abroad. We hope to also include this session again in August of 2020 during the welcome week to help our students learn more about funding opportunities available for those wishing to engage in a study abroad opportunity while here at USCB. Please encourage your students to attend.

  - The Gilman Scholarship Program broadens the student population that studies and interns abroad by supporting undergraduates who might not otherwise participate due to financial constraints. The program aims to encourage students to study and intern in a diverse array of countries or areas and world regions. The program also encourages students to study languages, especially critical need languages (those deemed important to national security).
The U.S. Department of State’s Benjamin A. Gilman International Scholarship Program enables students of limited financial means to study or intern abroad, providing them with skills critical to our national security and economic prosperity. The Institute of International Education has administered the program since its inception in 2001.

The new scholarship is known as the U.S. Department of State’s Gilman-McCain Scholarship which provides awards of $5,000 for child dependents of active duty service members to study or intern abroad on credit-bearing programs. This new scholarship, which began in the Fall of 2019, is open to the Children of Military Families enrolled at accredited U.S. colleges and universities who receive any type of Title IV federal financial aid.

- The workshop will provide information on this program and provide students with an opportunity to work with faculty and staff in creating a competitive application.

**Student Scholarship and Fellowship Committee**

- **Dr. Kim Ritchie:**
  - The Student Scholarship and Fellowship Committee (SS&FC) is happy to report that 9 students were awarded funds for travel to state, regional and national meetings for 2019/2020. For future travel funds for students presenting their work, please contact Kim Ritchie at kritch@uscb.edu for details on the application process.
  - We continue to encourage all faculty to work with their top students in applying for national competitive fellowships, grants, scholarships and internships.
  - Kim Ritchie (Chair), Kim Cavanagh, Beth Hammond, Babet Villena-Alvarez

**Unfinished Business**

- **New Business**

**For the Good of the Order & Announcements**

- **Dr. Jayne Violette** – Survey re: Restructuring Faculty Senate

- **Dr. Deborah Cohan** will be giving a talk and reading of her book "Welcome to Wherever We Are" on Thursday, April 23rd, beginning at 6 p.m. The book signing to follow will be held in Campus Center 106. Help us celebrate Deb’s wonderful accomplishment and heartfelt story!

- **Dr. Bruce Marlowe** – A post-tenure review committee for Dr. Akira Iwasa needs to be selected at random immediately following the Faculty Senate meeting.

- **Dr. Beth Hammond** – The Strategic Plan Subgroup for Faculty Development asks that you complete this [six question survey](#). The survey asks you to share your scholarship and teaching needs. Thank you for completing the survey as soon as possible. The survey will be available until April 5th.
• Lori Vargo: Ensuring Academic Integrity during Exams
  o UofSC has secured unlimited use of two products to assist faculty ensure academic integrity during exams. These products are compatible with and already integrated in Blackboard, and available for use at no cost to students, instructors, or academic departments. Please note that these products are readily available for use from April 5 – May 30.
  o **LockDown Browser by Respondus.** Discourage and prevent digital cheating on computers. LockDown Browser ensures assessments are displayed full-screen and cannot be minimized, removes browser menu and toolbars, and prevents access to other applications during assessment. For a full list of features see [LockDown Browser](#).
  o **Exam Proctoring - Monitor, by Respondus.** Monitor provided automated exam proctoring and enables students to take assessments within Blackboard. After a one-time installation of a plugin, each student follows a startup sequence that guides them through completion of requirements set by the instructor (these requirements are entered when you set up your assessment in Blackboard). Monitor records each student’s session for later review and applies monitoring algorithms to notify instructors of the timestamp of any suspicious activity for their review. For a full list of features see [Exam Proctoring](#).
  o Respondus is offering [daily training webinars](#) for instructors and staff on LockDown Browser and Respondus Monitor. Additional training resources are available here.

Here are the training dates and times:

**Instructor Training: LockDown Browser & Respondus Monitor**

  o This comprehensive training webinar is intended for instructors who plan to use LockDown Browser and/or Respondus Monitor with online exams. The session provides a detailed demonstration of both applications, including new enhancements that make Respondus Monitor even more effective and easy to use.
  o **Friday, March 20 at 9 am ET (6 am PT)**
  o **Monday, March 23 at 3 pm ET (12 pm PT)**
  o **Tuesday, March 24 at 7 pm ET (4 pm PT)**
  o **Wednesday, March 25 at 2 pm ET (11 am PT)**
  o **Thursday, March 26 at 4 pm ET (1 pm PT)**
  o **Friday, March 27 at 2 pm ET (11 am PT)**
  o **Monday, March 30 at 11 am ET (8 am PT)**
  o **Tuesday, March 31 at 3 pm ET (12 pm PT)**

Adjournment.