Faculty Senate Meeting Agenda

For Monday, June 29, 2020

Call to Order

(10 a.m.) (Digital through Collaborate) -
https://us.bbcollab.com/guest/bac4dec140964591a9dbc318bf776fa0

And

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PIN: 818 878 5981

Welcome to Visitors

Chair’s Opening Remarks – Dr. Jayne Violette

- **Notes from Faculty Manual**: The official organization of the faculty, the Faculty Senate, consists of full-time faculty members and professional librarians holding the rank of Instructor (although voting rights are only granted to Instructors who have attended the Senate and participated in Senate activities for three consecutive years), Assistant Professor/Librarian or above, the Chancellor, the EVCAA, and such other persons as the Senate membership sees fit to elect.

- **Voting**

  Members of the faculty who meet the above criteria shall have the right to present motions and to vote in the Senate. Instructors who hold continuing-contract appointments become voting members of the Senate after three consecutive years of Senate participation. Individuals holding temporary faculty appointments or those who teach less than full-time per semester are not voting members of the Faculty Senate unless so designated by vote of the Senate membership. Votes on membership are for the academic year during which the vote occurs. The power to extend the voting right shall be reserved to members of the Faculty Senate. Full-time faculty may exercise the right to vote during temporary absences from the university, such as sabbaticals or leaves of absence. However, voting by proxy is not permitted at meetings of the Faculty Senate.

  Voting is by voice or show of hands unless a written ballot is called for by any senator. (Robert's Rules of Order) All elections are conducted by secret ballot unless a slate has been presented without opposition.

Approval of Minutes from June 24, 2020 Meeting

Administrative Reports

  **Report of the Chancellor** – Dr. Al Panu
Response to Health and Safety Concerns
Response to Academic Concerns
Response to Facilities and IT Concerns
Other

Report of the Executive Vice-Chancellor for Academic Affairs – Dr. Eric Skipper

Standing Committee Reports – none

Ad Hoc Committee Reports – none

Unfinished Business – none

New Business –
- Extending Senate Voting Rights – Dr. Brian Canada
- Faculty Budget Committee – Dr. Rob Kilgore (refer to attached appendix)
- Faculty Training & Compensation – Dr. Wesla Fletcher (refer to attached appendix)
- Requiring Masks – Dr. Wesla Fletcher (refer to attached appendix)
- Student Responses to Online Classes – Dr. Babet Villena-Alvarez
- Other

Good of the Order and Announcements –

- American Association of University Professors (AAUP) organizational meeting will be held at 10 a.m. on Tuesday, July 7th. A link to this virtual meeting will be sent out and posted on the Faculty Senate Blackboard Announcements site. Please contact Rob Kilgore with questions in the meantime. kilgorer@uscb.edu

- From Julie Lowrance, Shark’s Cove Bookstore Manager –

  **Adoptions:** Thank you faculty! As of today we are at a 98% Adoption rate! Adopting early allows me to locate good quality Used books. I'm also adopting digital wherever possible.

  **Textbooks:** As you've probably experienced, students aren't often prepared on the first day of class and usually wait to purchase their course materials after attending classes. Often thirty students or more would visit the bookstore at the same time.

  Like USCB, the bookstore will have the same safety measures this fall; such as face masks, social distancing, and reduced occupancy. (5 customers) Can you share this
information with your students? With a 98% adoption rate, students could visit our website today and see what materials they need for their courses.

"Due to the bookstore's small footprint, the textbook section of the bookstore will be an off-limits area. Students can avoid long lines and long waits by ordering their course materials early through our website, www.sharkscoyebokstore.com. The quickest and safest way to receive your course materials is to choose "shipping" or "store pick up" at checkout. Your materials will be safely boxed and shipped to you or be available for a quick store pick-up."

- Other

Adjournment –
APPENDIX:

**Rob Kilgore’s motion** –

“The Faculty Senate shall immediately create a Faculty Budget Committee as a standing committee of the Faculty Senate. The description of that committee would be as follows: This committee serves as a liaison between the university administration and the university faculty (through the Faculty Senate) on matters pertaining to the university budget, participates in administrative meetings to advocate the faculty perspective on matters of budget and budgetary policy, and provides a venue for discussing faculty questions and concerns about the university budget and budgeting process. Further, members of the committee will represent the faculty on any committees that may be established for budget review. The chair of the Faculty Welfare Committee will serve as an ex-officio member of this committee.”

**Wesla Fletcher’s motions** –

#1

Whereas, the health and safety of the USCB community—students, faculty and staff is of utmost importance,

Whereas, the start date for the semester and the continuation of fall 2020 face-to-face classes is tenuous especially given the increased incidence of COVID-19 in Beaufort County;  

Whereas, if the instructor of record falls ill and a replacement cannot be found, the course will not be able to continue,

Therefore, to ensure that the course can continue, faculty should prepare all Fall 2020 courses online out of an abundance of caution AND that courses will be developed to increase student success and retention,

An incentive of $1000. will be given to each faculty member who completes the “Getting Ready to Teach Online at USCB” course.

#2

Whereas, the health and safety of the USCB Community---students, faculty and staff is of utmost importance.

Therefore, administration will allow the instructor of record teaching a F2F class to make the decision to move a class online with the blessing of the Department Chairperson if the faculty member has a compelling health or family- health reason after the semester is underway.

Faculty will be assured that their decision can be made without stigma or retribution.

#3
Whereas, the health and safety of the USCB community---students, faculty and staff is of utmost importance,

Whereas, wearing masks and social distancing has been shown to keep infection rates down,

Therefore, wearing of masks by faculty and students in the classroom and other public places will be mandatory at USCB, unless they have a medical exception. If a student is without a mask for class, they will be required to get their mask before they are able to return to class.