Call to Order (3:00 pm) in Library 237

Approval of the Minutes of March 22, 2019 meeting

Administrative Reports:

Report of the Chancellor

- Dr. Panu –
  - Year of transition –
    - President Search - Board of trustees are meeting and interviewing 4 candidates for the president position. Thank you for showing up to the farewell festivities for President Pastides.
    - Leaving USCB - Many of our colleagues have left and we hate to lose them. Dr. Ji, Dr. Salazar, Dr. Lamkin, Dr. Oblander, and Dr. Fitzgerald. They have served this institution well and we will miss them.
    - Commencement - Commencement is coming up. Our speaker is General Lloyd Fig Newton, the first African-American general to serve on a Thunderbird team, and he has been a huge contributor to getting the Polaris school started in Richland. Both Newton and Von Harten will receive an honorary doctorate at the ceremony.
    - Retention - This time of year reminds us of the importance of student success and how critical faculty are to that success, especially as a young institution and our reliance on our ability to retain students. Our retention efforts will start to move from just the first year to the second and third year.
    - Legislature – We are set up for a more successful year than we have had before, but the process is not finished yet. We will potentially will experience a larger reoccurring funding than what we have had previously. If we can do that, then we will be in a really good position. It will put us in a position to address areas that we know we need to address. I am cautiously excited, but we will not know until the process is finished. This money will be used for a new building and renovations to the library.

Report of the Executive Vice-Chancellor for Academic Affairs

- Dr. Skipper –
  - Ms. Bessent –
    - Civitas Project Update –
    - Increase and effectiveness of time management in the student success center and across management. This has allowed the student success center to quickly pull lists of students that we need to address ourselves. It has helped other departments such as institutional research and effectiveness by freeing them up. The registrar’s office and the financial aid office have been using this data as well. We have been working with Civitas to implement more tools in Inspire for Advising. It will be upgraded in the fall and the appointment scheduling will allow students to digitally schedule appointments. You will be able to upload documents to that and have a lot more functionality.
    - Our biggest success to date is that Civitas helped us to identify students the last two semester who had not enrolled the previous semester, who we could tap and try to get them to come back. It was extremely successful in Fall 2018.
was 32 more readmit after sending out the correspondence; a 78 percent increase. This spring we had 10 more which constitute a 40 percent increase.

- Civitas has also helped us identify that we are bleeding students in the 2.7 to 2.0 gpa range. Dr. Robinson has agreed to work with me to develop a focus to help identify student who are not likely to persist and to try to figure out what initiative we need in order to help these students.
- Dr. Panu – If only 10 students re-enroll per a year, that covers the cost of Civitas. Retention is absolutely critical. All of our peers use analytics for retention. It is not do we use a tool, but which tool do we use.
  
  **Promotion & Tenure** – Concerns reflected in the 2017 survey include a desire for more explicit criteria for both promotion and tenure needed; questions about years of service to USCB, early tenure, years in rank; how previous experience is counted in P&T decisions; size of the committee; what is early application; packets sent for external review, etc.
  
  Proposed P&T guidelines recommend a representative P&T committee and a two-tier system that includes committees at the school and university levels.
  
  The deans and I have discussed this. We need better faculty development in terms of mentoring and expectations throughout the process. We will have a forum in the fall and workshops in the spring for those considering going up for P&T. It has been suggested that we break into three groups: those going up for third-year review, associate and full. Tenured faculty will lead these meetings. In addition, a P&T overview needs to be part of the new faculty orientation.
  
  **Academic Master Planning – Update**
  
  **FRAMING NARRATIVE (CONTEXT AND ASSUMPTIONS)**
  
  - (First paragraph)
    - We live in a global, technology-driven, high-speed economy in which computers are becoming increasingly adept at human capabilities. Disruptive technologies such as artificial intelligence, automated manufacturing and predictive modeling are eliminating traditional jobs and creating new ones. Our graduates must possess creativity, adaptability, and the capacity for continual learning in order to thrive and lead in the "new economy."
  
  **IDEALS**
  
  I. Cultivate a spirit of entrepreneurship, innovation and connectivity
    - Start with why. *In order to prepare students for a rapidly changing high-tech, global job market, the academic enterprise must be responsive, adaptable and forward-looking.*
  
  II. Empower a diverse community of scholars capable of learning anything
    - Start with why. *The University will make a dynamic education accessible to the largest number of people possible, and insists on the belief that all individuals have the capacity for infinite learning.*
  
  III. Build sustainable community models with global reach
    - Start with Why. *The University has an inherent and fundamental responsibility to improve the quality of life in our service areas.*
  
  **AMP RECOMMENDATIONS-** Center for Teaching Excellence, Center for Community Engagement, revisit Gen Ed, advance interdisciplinary collaboration, reinvent UNIV 101, repurpose FYRE, rebrand/ retool low-subscribed academic programs, enhance entrepreneurship offerings, and remain current, relatable and relevant with technological changes across disciplines.
  
  **ONGOING INITIATIVES-** Experiential Learning, honors education, international experiences, and focus on retention.
  
  **Aspirant Institutions Survey** - Institutions selected to this point, 14 respondents.
<table>
<thead>
<tr>
<th>Type of institution</th>
<th>5 year</th>
<th>10 year</th>
<th>20 year</th>
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<tbody>
<tr>
<td></td>
<td>Baccalaureate 46%</td>
<td>Baccalaureate 24%</td>
<td>Baccalaureate 4%</td>
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<td>Masters 32%</td>
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<td>Masters 54%</td>
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<td>PhD/Research 22%</td>
<td>PhD/Research 19%</td>
<td>PhD/Research 42%</td>
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- Areas of focus/priority include student success, teaching excellence, research, experiential learning, diversity, increased selectivity, etc.
  - We will convene focus groups—full, associate and assistant professors—on May 6, 7 and 8 in the private dining room to discuss aspirant institutions in more detail. These are the last days of finals. Lunch provided by Academic Affairs.

- **Director of Honors** - We will be hiring this position during fall 2019 to begin spring 2020. Internal search. Focus will be largely on the Bluffton campus. Must be someone who is passionate about Honors education, has the ability to work across units and academic disciplines, and has the desire to build something unique.

- **Deans’ Reports** - Dr. Dudas and Dr. Spirrison will provide a report for their Schools.

- **Dr. Dudas** - School of Professions Report – School of Professions represent about 900 majors.

- **Marketing** - Marketing has been a major focus for us, including the website and print material. I want to call out the Hospitality Management Program and thank them for their successful transition to a new campus.

- **New Ventures** - New ventures have been partnering with some local businesses on courses and things like that. Education has successfully integrated three new secondary education programs with the education major. So working with biology math and English have taken a lot of time to pull that together because they’re all under one umbrella for accreditation. So thank you to them for that as well. And working off a master’s in education and literacy is working its way through the system right now. It’s been approved by the Board of Trustees it’s off to the. So we are looking forward to hopefully being able to launch that program this summer of 20. Businesses had three new hires enrolled in stable and one of the most exciting things I think the business has done this year is that they revamped their Saturday business plan. It’s now being called the new program in case you have not seen that. It’s just now being launched nights online weekends and so it will be a combination of online hybrid evening courses to cater to working professionals as opposed to every Saturday program.

- **Public Health** - Health promotion became public health this year so we’re very excited about that. We anticipate having 100 majors in public health by fall of 19. We introduced the new minor in public health as well we have 10 students in the minor nursing has done a couple of things including launching a new curriculum.

- **Honors Program** - The honors program and you heard for example we’ve launched a technology initiative really expanded our simulation. Students are getting ipads as part of their introduction into nursing and we’re using those and integrating those into the curriculum. And finally that we're expanding our program to also be able to deliver the BSN at USCB so catchy. That's in the works of being approved as well so we've been doing a lot in the school of professions and it's really because of all the faculty as well. So thank you.

- **Dr. Spirrison** – School of Humanities & Social Sciences –

- **Program Highlights** - Human Services was accredited. It's wonderful. We have a new program that’s just been launched with English theatre and interdisciplinary studies are
secondary English Language Arts licensure. Our next fall. Lowcountry studies will become a component of Beaufort honors program and view for Spanish faculty are working on a new minor. Our Interdisciplinary Studies Program is kind of exploding. It's more than quadrupled and there will be opportunities for other faculty to get involved so that we're able to kind of sustain that growth as time goes along.

- **Student Highlights** - In terms of student highlights that just sort of the number of this is just sort of a selection up of highlights to. What our students have been up to including. Publishing in refereed journals, speaking at TedX, and professional presentations, the Penn & May River Review are all very valuable. The gamma beta pi National Honor Society Award winning seventh year in a row. We have graduates going on to graduate school, law school, working on Capitol Hill, and so on.

- **Community Engagement** - In terms of coming out community outreach, we have been working with the Boys and Girls Club, the By The River series is shown over a half a million households. And of course, our students are behind that. It is just kind of amazing how that's working out. Our Human Services internships our students are essentially contributing over three hundred thousand dollars a year in values based upon their work. The Barnwell site has been amazing. Dr. Cavanagh has done such a wonderful job with that and the Teaching Learning outreach we’ve had over 200 elementary school kids learning about archeology. In terms of events, we had a remarkably successful African-American History Month over 10 separate events. Thank you Dr. Thomas. We've been involved with the Pat Conroy Literary Festival. Our theater folks have put on a number of productions and they do it on a shoestring. I mean their budgets are really low. And I think the correct way of saying it if they did it on ingenuity and resourcefulness.

- Our Department of visual art and design has contributed to the renewal of the Beaufort campus. We have so many gallery presentations going on. If you look through the Sea Island center gallery, there is something like eight exhibitions this year. It's really been a remarkably active kind of place. One of my favorite parts of that actually is watching the gallery talk where the artist is exhibiting kind of explains the rationale and what they have to say is really interesting. But my favorite part of it is when you look at the students who are listening just the way there's something in all that. It's a wonderful sort of thing.

- We are involved in the media. Did you know that we have a USCB campus TV station. Caroline Sawyer has put together this Sand Shark Center for Innovative Media. They’re filling clients chiefly partly at this point and that money is being funneled back into the program.

- You know sometimes when you see that sometimes research is scary. It could and it can actually be kind of scary that blank page that you're trying to fill. But if you work diligently and sometimes that can turn into a book. By. The way. This came out just like eleven days ago so congratulations to George Pate.

- This was just sort of an incomplete sample of the kinds of scholarship that we're seeing in this college. Obviously I'm not going to speak to each tidbit about each individual entry here but you know international conference presentations. We have. Peer reviewed journals, books under contract, Two book projects, conference presentation, two peer reviewed articles, international presentations, documentary film. Many folks have won awards, including RISE awards.

- Thank you to our fantastic administrative assistants, Lauren Presnar & Anna Ard-Roberts.
Farewells - Farewells to Carey Fitzgerald, Jim Glasson, and Randy Lamkin. Carey has been remarkably prolific during his time here. An excellent teacher. He's the one who brought psyc chi to USCB. Jim Glasson is retiring in December. But it's working out where we won't see so much of him before that. But he's been here for 14 years. He was hired by Dr. Mulkey, a remarkably respected individual who was put together the human services program. Jim has given much of himself to that human services program. We certainly appreciate his service. Dr. Randy Lampkin started as an adjunct in 2006. He went full time in 2014. He has been really such an important force in terms of online education here. He basically built the infrastructure at USCB that allowed us to make Palmetto College happen and of course he also answered the call when he became interim chair. So I certainly appreciate what you. So thank you all.

Committee Reports:

Academic Steering Committee

- Dr. McCoy - Academic Steering Committee Report –
  - The Academic Steering Committee met a few times over email and:
    1. Endorsed new Degree Designation: “Graduation with Leadership Distinction in Community Service.”
    2. Approved the following definition of “Clinical Faculty” to USCB Faculty Manual (extra hat tip to Dr. Dudas):
       a. Clinical Faculty appointments are regular, full-time or part-time appointments of clinicians of substantial professional caliber to supervise and instruct students in clinical, field, classroom, or laboratory settings, and/or to engage in practice and outreach, and/or have substantial professional caliber to administer academic programs and other administrative activities. Clinical faculty are generally appointed to positions in professional programs, STEM fields or the social sciences (new sentence). Clinical Faculty usually have an earned medical or terminal degree unless noted below. Education, certification, and licensure of an individual must meet the minimum regulatory requirements of the respective board and/or accrediting agency. The accrediting organization must be recognized by the U. S. Department of Education. According to individual circumstances, faculty in these positions may or may not be salaried.
          i. (a) Clinical Professor: An individual appointed as a Clinical Professor must have a record of outstanding performance, and have at least nine years of effective, relevant experience. This rank is reserved for individuals with proven stature as a clinician.
          ii. (b) Clinical Associate Professor: An individual appointed as a Clinical Associate Professor must have a record of effective performance and have strong potential for further development as a clinician.
          iii. (c) Clinical Assistant Professor: An individual appointed as a Clinical Assistant Professor must have strong potential for development as a clinician.

Courses and Curricula Committee

- Dr. Borton – The Courses and Curricula Committee met on April 5, 2019 and April 19, 2019 at 2:30 p.m. in SCITEC 231. The committee reviewed and approved the following proposals:

  New Program Proposals
Humanities
• Graduation with Leadership Distinction in Community Engagement (Degree designation based on fulfillment of experiential learning and leadership requirements).

Mathematics
• Addition of a minor with recommended requirements.

Program Modification Proposal

Hospitality Management
• Increase in required elective credit hours in the major from 9 to 12.

New Course Proposals

Humanities
• UNIV B200 – Lowcountry Studies Honors Seminar
• UNIV B401 – Capstone Course for the GLDCE designation

Business Administration
• BADM B150 – Introduction to Personal Finance

Communication Studies
• COMM B216 – Digital Communication Technologies

Education
• EDME B469 – Internship in Secondary Mathematics Education
• EDME B476 – Senior Seminar in Secondary Mathematics Education

Mathematics
• MATH B427 – Numerical Analysis

Course Change Proposals (Substantive):

Hospitality Management
• HRTM B421 (Name change from Hospitality Financial Management to Finance and Revenue Management for Hospitality with updated course description)

Course Change Proposals (Non-Substantive):

Business Administration
• ACCT B225 Fundamentals of Accounting – Removal of BADM B210 (Financial Reasoning) as a prerequisite, addition of MATH B111 (College Algebra) as a prerequisite.
• MGMT B475 – Name change from Production/Operations Management to Operations and Supply Chain Management.

Communication Studies
• COMM B305 Television Studio Production I – Elimination of prerequisites
• COMM B306 Media 2.0 – Elimination of prerequisites
• COMM B402 Sports Broadcasting – Elimination of prerequisites

Computational Science
• CSCI B501 Advanced Statistical Methods – Add "...or demonstrated equivalent knowledge/experience" to prerequisites.
• CSCI B502 Numerical Analysis for Computing -- Add "...or demonstrated equivalent knowledge/experience" to prerequisites.
• CSCI B515 Topics in Computational Science -- Add "...or CSCI B500..." to prerequisites.
• CSCI B516 Data Communications and Networking -- Add "...or CSCI B500..." to prerequisites.
• CSCI B520 Advanced Topics in Database Systems -- Add "...or demonstrated equivalent knowledge/experience" to prerequisites.
• CSCI B601 Principles of Computer Security -- Add "...or demonstrated equivalent knowledge/experience" to prerequisites.
• CSCI B622 Data Management and Analytics -- Removal of CSCI B320 (Database Management Systems I) as a prerequisite, addition of CSCI B520 (Advanced Topics in Database Systems) as a prerequisite.

Hospitality Management
• HRTM B372 Catering Management – Removal of HRTM B270 (Quantity Food Production) as a prerequisite.

Faculty Development Committee
• Dr. Thompson - no report

Faculty Library Committee
• Dr. Canada –
  o 1) Teaching & Learning with Technology -- first "pilot workshop"
    ▪ If you haven't already done so, please consider going through our 30-minute tutorial on how to use Appointlet for scheduling and managing student appointments -- with automatic Outlook calendar integration!
    ▪ This workshop is available online as a Tegrity recording. No need to log in -- just visit http://bit.ly/appointletdemo
    ▪ If you have any constructive feedback on the above tutorial, please contact Brian Canada at bcanada@uscb.edu.
  o 2) Scopus Demo + Citation database survey
    ▪ To explore USCB's free trial of Scopus, the abstract and citation database maintained by Elsevier, please visit http://bit.ly/scopusdemo
    ▪ [Note: USCB's free Scopus trial runs through the end of this month (April 2019). If you like Scopus, or if you prefer a different citation database (such as Web of Science, JSTOR, Google Scholar, etc.), we'd love to get your feedback, also via the above link!]
Faculty Manual Review Committee

- **Dr. Hoffer – Faculty Manual Review Committee Senate Report:**
  - Thank you to all those who attended the manual committee’s two faculty forums in March. The committee met April 12th to discuss the important feedback we received and to begin preparing the next draft of our proposed revisions. Because many elements of these revisions require further consideration and follow-up with various parties, we plan to meet one more time as a committee in May to prepare a draft for preliminary review by university lawyers over the summer (a step each proposed revision must undergo). Our hope is that we will receive feedback from the lawyers over the summer so that we can contend with any necessary changes early in the fall term before bringing the next draft to the faculty. We intend to hold additional forums pertaining to the next round of revisions (which will include the Promotion & Tenure sections) during the fall 2019 term and to put the manual to a vote by sections throughout the 2019-2020 academic year. Our hope is that voting on the manual by sections will prove more manageable for the faculty as for the committee. If you have any questions or feedback on the manual, please feel free to email Lauren Hoffer at Hoffer@usc.b.edu. Finally, a very special thank you to Drs. Lahar and Sevim, who have done great work in their time on the committee, and welcome to our new members!

Faculty Welfare Committee

- **Dr. Skees –**
  - There is no report from the Faculty Welfare Committee. We had no new business and so we did not meet.

Promotion and Tenure Committee

- **Dr. James –**
  - Promotion and tenure forms and directions for electronic submission are now available on the web via the faculty resource page. Additionally, the promotion and tenure committee will ask the senate chair to constitute the post-tenure review committee for 2019-2020 under new business.

QEP Committee

- **Dr. Roberts & Dr. Sawyer –**
  - Spring Students Connected courses are wrapping up, and our community-partnered courses will be hosting presentations in the coming weeks. Dr. Hritz’s Cultural & Heritage Tourism Marketing Plans for Beaufort County Heritage Tourism Corporation presentations were on April 22 at 11:30 am on the Hilton head Campus. Ms. McCombs’s Food Deserts/Swamps class presentations were April 25 at 8 am on the Bluffton Campus. Dr. Borton’s Volunteers in Medicine presentations will be May 6 at 1:30 pm on the Hilton Head Campus.
  - Kim Cavanaugh’s Barnwell Tabby Excavation hosted a successful public day on April 13 as well as several field trip visits for local schools and visiting children. Her work on this project is continuing over the summer, and one of her students, Tedi Light received a Magellan Scholar Award to continue assisting in the work.
  - Documentation for Graduation with Leadership Distinction in Community Engagement and related course, UNIV 401: Graduation with Leadership Distinction Capstone received support from the Department of Humanities and Academic Steering Committee, and it was approved by the Courses and Curricula Committee on April 19. The GLDCE will
enable improve tracking of our central goals and assessment for the QEP. Additionally, this graduation distinction will provide our students with formal recognition for achievement of their contributions to our community. The capstone course will provide an opportunity for students to use artifacts they have developed throughout their academic careers to construct a professional portfolio that can be shared with potential employers as evidence of their accomplishments. Thank you to the faculty for your support of these efforts to enhance the Students Connected program to celebrate our students’ accomplishments.

- We will be holding a Faculty Development session for upcoming community-partnered courses on May 7 at 2:00. We look forward to involving additional faculty in the Students Connected program in the 2019-2020 academic year. Please check your email over the summer for exciting program updates and a schedule of faculty development opportunities!

Student Research and Scholarship Day Committee –

- **Dr. Cavanagh – Student Research and Scholarship Day**
  
  - USCB’s 10th annual Student Research and Scholarship Day, which took place on April 22nd, was a day of inquiry, insight, and inspiration. From freshman to seniors, over 100 students shared the knowledge, art, and words that they have created during their undergraduate studies here at USCB. Representing 9 of the 12 programs --including the first ever Palmetto College student--, there were 49 poster and 8 oral presentations under consideration for prizes. We also had students share original creative performances during the luncheon, which were both powerful and humorous. In addition, students representing the *May River Review* and *The Pen*, USCB’s scholarly and creative writing journals were showcased, along with the work of several of the Students Connected courses. This year's judges were comprised of USCB faculty, staff, and students along with community-based judges, many of whom have already asked to be included in next year's SRSD event. Several have also reached out to me expressing their delight at the quality of research coming out of an undergraduate institution.

  Thank you to each of you for encouraging your students to attend the event and for taking time out of your own busy day to walk through and engage with many of the student scholars. The SRSD 2019 Planning Committee wants to thank the 29 mentors for their dedication and extra hours they put into helping their students, the numerous staff members who were instrumental in making this day a success, and the EVCAA’s office for their support in making this event into another fantastic showcase of USCB scholarship.

  The date for the 11th Annual Student Research and Scholarship Day is Monday April 20th, 2020.

**Unfinished Business**

- **Faculty Senate Committee Nominations**
  
  - Academic Steering
    - Dr. Jana Wheeler, Nursing
  - Courses & Curricula
    - Dr. Ben Nelson, Humanities
    - Dr. Davide Fusi, Mathematics
Library
  o Dr. Mac James, Humanities
  o Ms. Sue Gibson, Hospitality Management

Faculty Manual
  o Dr. LeAnn Halbert, Nursing
  o Dr. Bud Sanders, Mathematics

Faculty Welfare
  o Dr. Alyssa Mayer, Public Health
  o Dr. Peter Swift, Business
  o Dr. Deb Cohan, Social Sciences
  o Dr. Dawn Robinson, Social Sciences

Grievance
  o Dr. Landrum, Humanities
  o Dr. Deb Cohan, Social Sciences
  o Dr. Deb. Wallace, Natural Sciences
  o Dr. Kasia Pawelek, Mathematics

Faculty Senate Chair-elect
  o Dr. Bud Sanders, Mathematics

Faculty Senate Secretary
  o

New Business

- Faculty Senate Committee Voting – Bolded names indicate approved faculty
  
  o Academic Steering
    o Dr. Jana Wheeler, Nursing
  
  o Courses & Curricula
    o Dr. Ben Nelson, Humanities
    o Dr. Davide Fusi, Mathematics
  
  o Library
    o Dr. Mac James, Humanities
    o Ms. Sue Gibson, Hospitality Management
  
  o Faculty Manual
    o Dr. LeAnn Halbert, Nursing
    o Dr. Bud Sanders, Mathematics
  
  o Faculty Welfare
    o Dr. Alyssa Mayer, Public Health
    o Dr. Peter Swift, Business
    o Dr. Deb Cohan, Social Sciences
    o Dr. Dawn Robinson, Social Sciences
  
  o Grievance
    o Dr. Landrum, Humanities
    o Dr. Deb Cohan, Social Sciences
    o Dr. Deb. Wallace, Natural Sciences
    o Dr. Kasia Pawelek, Mathematics
  
  o Faculty Senate Chair-elect
• Dr. Bud Sanders, Mathematics
  • Faculty Senate Secretary
  • Dr. Beth Hammond, Education, volunteered after Faculty Senate

• Dr. Borton – C3 Voting

**New Program Proposals - Approved**

Humanities
• Graduation with Leadership Distinction in Community Engagement *(Degree designation based on fulfillment of experiential learning and leadership requirements).*

Mathematics
• Addition of a minor with recommended requirements.

**Program Modification Proposal - Approved**

Hospitality Management
• Increase in required elective credit hours in the major from 9 to 12.

**New Course Proposals - Approved**

Humanities
• UNIV B200 – Lowcountry Studies Honors Seminar
• UNIV B401 – Capstone Course for the GLDCE designation

Business Administration
• BADM B150 – Introduction to Personal Finance

Communication Studies
• COMM B216 -- Digital Communication Technologies

Education
• EDME B469 – Internship in Secondary Mathematics Education
• EDME B476 – Senior Seminar in Secondary Mathematics Education

Mathematics
• MATH B427 -- Numerical Analysis

**Course Change Proposals (Substantive): - Approved**

Hospitality Management
• HRTM B421 *(Name change from Hospitality Financial Management to Finance and Revenue Management for Hospitality with updated course description)*

• Dr. James – Post-tenure Review Committee - We will need to draw names by lot in order to constitute the post-tenure review committee for next year.
• Membership consists of three (3) tenured professors or tenured librarians who hold the same rank or higher as the faculty member being reviewed. At least one must be selected by lot from the same department or proximate discipline as the faculty member undergoing review. The other two names are drawn by lot from the pool of eligible tenured members. The faculty member under review has an opportunity to excuse one (1) member without explanation and ask or another drawing to find a replacement. **The drawing takes place at the April meeting of the Senate.** Members each serve for a one-year term. (Fac. Man. pp 68-69)
  o Dr. Bud Sanders’ Committee Members – Dr. Mac James, Dr. Sean Barth, Dr. Bruce Marlowe
  o Dr. Jim Griesse’s Committee Members – Dr. Lisa Ciresi, Dr. Bruce Marlowe, Dr. Mac James
  o Dr. Akira Iwasa’s Committee Members – Dr. Robert Landrum, Dr. Bud Sanders, Dr. Bruce Marlowe

**Renewal Ad Hoc Committees – Approved**
  o QEP Committee
  o Students Research & Scholarship

**For the Good of the Order & Announcements**

• Dr. Lamkin - **Report of the Ad Hoc Student Conduct Committee and Recommendations for Addressing Disruptive Behavior in the Classroom**
  o **Background:** At the April 2018 Faculty Senate meeting and at the request of the Faculty Welfare Committee, an Ad Hoc Committee on Student Conduct was initiated. The Committee was asked to develop a proposal for university policy and procedures regarding disruptive/intimidating students in (and out of) the classroom. The Faculty Senate Chair approved the addition of the Committee, a motion was made and seconded and passed by the Senate. In October, the Committee was formed with the following membership:
    Randy Lamkin, Chair
    Joanna Angell
    Ron Erdei
    Rena Kratky
    George Pate
  
    o The Committee met in December 2018 and in March 2019. At the March meeting, Doug Oblander, Vice Chancellor, Student Development, Deonne Yeager, Assistant Vice Chancellor for Student Development and Director of Housing and Judicial Affairs and Justin Shelley, Associate Director of Housing & Judicial Affairs also attended.
  
    o The major steps that were discussed included categories of student conduct that are of concern to faculty and that led to the formation of this committee, existing and missing pathways to address problematic conduct, recommendations for more effectively handing disruptive student conduct, and next steps for ratifying/approving our recommendations. The group agreed that the Faculty Senate should receive the committee’s report and formalize its recommendations.
  
    o The attached recommendations and summary of sources for expectations have been seen and commented on by all the parties to the March meeting. We present them to the Faculty Senate for approval. We also recommend that the Committee resume work next academic year to address intimidating/dangerous behavior.
- [see attached document]
- Discussion among Faculty
- Motion to Table - Approved

- Dr. Villena-Alvarez – Title IX, Clery Act, and VAWA
  --Title IX - Education Amendments Act of 1972 is a federal law that states:
  https://www.uscb.edu/student_life/student_rights_responsibilities/title_ix_sexual_assault
  "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."
  --The Clery Act
  https://www.uscb.edu/public_safety/clery_report.html
  This federal law was originally passed in 1990 as part of the Student Right-to-Know and Campus Security Act. It was amended in 1992 and 1998 by the Higher Education Amendment. It requires all institutions of higher education which receive federal financial assistance produce an annual security report which is distributed to all current students and employees and a summary of which is available to all prospective students and employees.
  --The VAWA (Violence Against Women Act of 2013)
  . . .amended section 485(f) of the HEA, otherwise known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act requires institutions of higher education to comply with certain campus safety- and security-related requirements as a condition of their participation in the title IV, HEA programs. Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of dating violence, domestic violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports.

- Ms. Flowers – The Library still has departmental funds for book orders and the ordering deadline is May 15th.

- Ms. Angell & Holderfield – The Department of Visual Art & Design presents the Senior Exhibition at the Sea Islands Center Gallery on the Beaufort Campus. Join us for the reception on Thursday, May 2, from 5-8 p.m., with a lightning round of artist gallery talks beginning at 6 p.m. The exhibit opens on Tuesday, April 23 and closes Saturday, May 3. Send an email to seaislardscentergallery.com if you would like to subscribe to the gallery newsletter (or tell Ann). Visit us on Facebook and Instagram.

- Dr. Sevim – Campus Internationalization Subcommittee – no report

- Dr. Nelson – Drs. Nelson and Violette attended the USC System Faculty Organizations (a meeting of all Faculty Senate Chairs and Chair-Elects) on March 29, 2019.

- Dr. Calvert - I just want to give a special recognition to the work that Dr. Salazar has done since 2005. Dr. Salazar is not leaving because he is unhappy with USC. He's leaving because he's accomplished really what he came here to do. And now he has a chance to go to university George and start a program in the College of ag which is where a lot of our hospitality programs.
When John came here he came down from the University of Tennessee and we had a small research institute. And since 2005 he, as the director of the institute, has completed one hundred and thirty thousand surveys. We are the go-to program for Applied Research in the United States probably internationally for hospitality. And I don't think a lot of our faculty realized that when we saw Dr. Skipper said about those of us who want masters and doctor, we wouldn't be there if it wasn't for what John did. Dr. Nancy Hritz is our assistant director. Last year, the two of those faculty members completed 20,000 surveys. They have so much longitudinal data. The governor came here went through our campus last Thursday walked around read their posters on the walls and he said Wow. They've asked to see a week for all those studies. So I just want you all to know that you know we're going to miss John. He's going to stay on as a fellow and help us and work with us. He's going because in our field there are very few true hospitality programs, only two per state. He's going to a state where there's none. The one at Georgia State went into the business school, so did the one at Georgia Southern. So he's going back to kind of rebuild for those of us that are traditionalist in hospitality that want to feel that's not in a business school. He's going to build another program. So I want to congratulate him and I want to let you all know that what he has done has allowed us to kind of I think operate on a different plane and I want to thank him and also Nancy the next person coming up to thank you to.

• Dr. Oblander – A motion to have a conversation about a health center that a revived conversation. A exploratory taskforce was formed by the Chancellor and we've been looking at that last year. Members of that committee included Dr. Skees, myself Dr. Hutchison, Kim Dudas, and Mary Moonen. We did a survey of both faculty and students, as well as parents about what they thought they would like to have. But that would explore what we're currently doing, took a look at programs similar to ourselves, including comprehensives and that resulted in a report is going to go directly to the administrative council which lists three basic options with pros and cons, giving them something to look at. It's a task that takes a lot of time, but there is an important one for all of them. We hope to decide about what direction we will be going.

• Dr. Swofford – We had our second write-in last night. We had 50 students come and work for four hours on writing projects for classes all across the University. Thank you for supporting that.

• Dr. Nelson - I would like the Senate to recognize Dr. Hutchison for being the Senate's parliamentarian for two years in a row. I would like the Senate to recognize Dr. Sawyer for her exemplary work as the secretary for the Senate for two consecutive years. And I do think Dr. Violette for taking up the mantle of being the Faculty Senate Chair. And for the last time is there a motion for adjournment.

Adjournment – 5:46 pm