

Jalen Maxell Manor

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Professional Summary

Education & Certification

South Carolina High School Diploma | June 2012 | Estill High School GPA: 4.498

Bachelor of Science in Nursing | April 2016
University of South Carolina – Beaufort GPA: 3.625

Master of Science in Nursing – Family Nurse Practitioner | August 2019
University of South Carolina – Columbia GPA: 3.867

Doctor of Nursing Practice | May 2022
Georgia Southern University GPA: 3.830

Family Nurse Practitioner Certification | November 2019
American Association of Nurse Practitioners

Basic Life Support for Health Care Professionals (AHA) | Expiration: July 2023

FMCSA DOT Medical Examiner | Expiration: August 2030

Experience

University of South Carolina Beaufort (Full Time -Clinical Assistant Professor) August 2022 – Present
Bluffton, SC

- Teach all assigned classes at the Undergraduate BSN level.
- Maintain accurate records of student enrollment, attendance, and academic progress.
- Assist in maintaining course outline for each assigned course.
- Be familiar with and observe the administrative regulations as they appear in the Faculty Handbook (flex calendar obligations, course overviews, etc.).
- Participate in department committees and activities.
- Will teach a variety of courses/levels within the discipline/area of study.

Lowcountry Urgent Care (Per Diem - Family Nurse Practitioner) August 2021 – Present
Hilton Head, SC

- Assess, diagnose, and treat patients with acute and chronic diseases.
- Perform ear lavages, wound care (e.g., splinting, casting), incision and drainage, and suturing /stapling with removals.
- Initiate fluid resuscitation to prevent further complications.
- Provide intermediate care lessen the need for emergency room evaluation including interpreting x-ray and laboratory data.
- Provide primary care services to patients without a primary care provider.
- Prescribe appropriate medications, treatments, and procedures to patient in a timely manner.
- Ensure patient information, visit history, refer outs, lab follow-up, phone calls, and consults are completely documented in the EMR.
- Increase patient volume and practice revenue by providing quality care.
- Daily use of computer, software programs (EMR), printer, and scanner.
- Order medical referrals based on patient needs and appropriate follow-ups.

CVS Minute Clinic (Full-Time - Family Nurse Practitioner).
Hilton Head, SC

February 2020 – July 2022

- Assess, diagnose, and treat patients with acute or acute on chronic illness (Common conditions: Hypertension, Diabetes, Sinusitis, Otitis Media/Externa, Urinary Tract Infections, Bronchitis, Pneumonia, Skin infections, Gout, Marine-life injuries, and Musculoskeletal problems.
- Perform ear lavages, wound care, and suture/staple removals.
- Help patients manage their well-being with vaccinations with patient education.
- Prescribe appropriate medications, treatments, and procedures to patient in a timely manner.
- Ensure patient information, visit history, refer outs, lab follow-up, phone calls, and consults are completely documented in the EMR.
- Increase patient volume and practice revenue by providing quality care.
- Daily use of computer, software programs (EMR), printer, scanner, and credit/debit card equipment.
- Order medical referrals based on patient needs and appropriate follow-ups.
- Perform non-clinical tasks as required (e.g., reporting, vaccination temperature management, maintain clinic appearance).

Pruitt Health Estill (Per Diem - Registered Nurse Supervisor)
Estill, SC

July 2016 – May 2022

- Provide physical and psychological support to patients and their families, while restoring health.
- Collect blood specimens by venipuncture.
- Administer medication and intravenous fluids.
- Monitor patients for changes in health status.
- Manage care of 40-60 residents.
- Delegate task to Licensed Practical Nurses (LPN) and Certified Nurse Assistant (CNA).
- Complete assessments on numerous patients including new admission and unstable residents.
- Collaborate with physicians and multidisciplinary team members to provide quality care.

TruStaff (Full-Time - Travel Correctional Acute Psychiatric Registered Nurse)
Nashville, TN

August 2019 – February 2020

- Collect blood specimens by venipuncture.
- Assess inmates for possible suicidal ideation, self-injurious behaviors, homicidal ideation, and audiovisual hallucinations.
- Administer medication and intravenous fluids.
- Monitor patients for changes in health status.
- Manage care of 40-60 mentally unstable maximum-security inmates.

Memorial Health Savannah (Full-Time - Cardio Med-Surg Registered Nurse)
Savannah, GA

January 2019 – August 2019

- Continually assess and monitor the progress of patients.
- Create a nursing plan of care and make adaptable changes based on the patient's ability to meet outcomes.
- Collaborate with physicians and multidisciplinary team members to help provide quality care.
- Administer medications and intravenous fluids.
- Perform various unit-based test (i.e. EKG; Bladder Scan)
- Provide physical and psychological support to patients and their families, while promoting and restoring health.

Beaufort Memorial Hospital (Full-Time Intensive Care Unit, Registered Nurse)

June 2016 – November 2018

Beaufort, SC

- Continually assess and monitor the progress of unstable patients.
- Create a nursing plan of care and make adaptable changes based on the patient's ability to meet outcomes.
- Monitor telemetry, ventilator, and hemodynamics through various assessments, while being knowledgeable to changes.
- Collaborate with physicians and multidisciplinary team members to help provide quality care.
- Administer medications and intravenous fluids.
- Assist intensivist with procedures and treatments, while following orders and reporting changes in patient's condition.
- Provide physical and psychological support to patients and their families, while promoting and restoring health.

Clinical Experience

Graduate

Family Medicine – 126 hours	Summer 2019
MinuteClinic Urgent Care – 114.5 hours	Summer 2019
Pediatric Family Medicine – 119 hours	Spring 2019
Internal Medicine – 115 hours	Spring 2019
Women's Health (GYN) – 56 hours	Fall 2018
Family Medicine – 200.5 hours	Fall 2018

Undergraduate

Inpatient Surgery/ Neurovascular Unit – 220 hours	Spring 2016
Mental Health Outpatient Rehabilitation – 57.5 hours	Fall 2015
Public Health at Volunteers in Medicine - 84 hours	Spring/Fall 2015
Labor and Delivery/ Postpartum Care Unit at Coastal Carolina Hospital – 36 hours	Spring 2015
Pediatric ICU at Memorial University Medical Center – 24 hours	Spring 2015
Medical Surgical Unit at Coastal Carolina Hospital – 90 hours	Fall 2014
Dementia/Rehabilitation Unit at NHC Nursing Home – 90 hours	Spring 2014

Honors

University

Alpha Mu Gamma, National Collegiate Foreign Language Honor Society	Spring 2016
Sigma Theta Tau International, Honor Society of Nursing – Not Current	Spring 2016/19
Gamma Beta Phi Honor Society at the University of South Carolina Beaufort	Fall 2013

High School

Honor Graduate (#3) at Estill High School	Spring 2012
Top 15 Honor Society	Spring 2009-12

Awards

University

Cum Laude Honor Graduate
President's Honor List at the University of South Carolina Beaufort
South Carolina Life Scholarship Award with Enhancement

Professional Associations

American Nursing Association (State & National) – Current	Summer 2019
National Student Nursing Association	Spring 2015
Student Government Member at the University of South Carolina Beaufort	Fall 2012 – Spring 2013

Research Experience

Undergraduate Project

Nursing Department, University of South Carolina Beaufort	Fall 2015
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Bloomfield, P. J., Critelli, J. Y., Manor, J. M., Metayer, S. (2015). *Community windshield assessment: Bluffton, SC*. Unpublished raw data.

- A community windshield assessment of Bluffton, SC was completed through a colleague collaboration. The city was analyzed to identify the strengths of the community along with concerns and potential future problems. This research project provided relevant questions, answers, and inferences for further studies of the community. It also built partnerships with the city for future collaborations with the university.

Graduate Project

Spring 2022

Georgia Southern University

Manor, J. (2022). Increasing the Percentage of Vaccinations Amongst Residents and Employees in Nursing Homes Through a Nurse-Driven Protocol. Unpublished raw data.

- Vaccines have been identified as one of the most effective primary preventions in health promotion that protects us from infections and diseases. The vaccines that have been developed today have been through extensive testing and evaluation for safety and effectiveness. Often it is found to be more cost effective to be vaccinated than to treat the infection or disease. Immunocompromised and elderly residents have been found to be more at risk for complication of illnesses if contracted so it is very beneficial to be vaccinated. Unfortunately, the vaccination goals were not met over the last decade (ODPHP, 2021b). This creates a major health risk for the immunocompromised and elderly population in long-term care facilities. This project focused on the improvement of being vaccinated against COVID-19, Influenza, Pneumonia, and Shingles amongst residents and employees in a southeastern long-term care facility (LTCF) through a nurse-driven protocol.

University Service

Grant Preparation

Fall 2015

Nursing Department, University of South Carolina Beaufort

- Collaborated with Dr. Mary Ann Jarmulowicz to analyze the need for the HRSA grant and subsequently constructed a grant proposal to decrease the attrition rate of minority nursing students within the program.

Effectiveness and Planning Council

Fall 2015

Nursing Department, University of South Carolina Beaufort

- The programs evaluation of standards was reviewed to ensure that the program was in alignment with the criteria for accreditation. Concerns were addressed, and strategies were analyzed to improve the nursing program.

Undergraduate Mentor

Fall 2015 - Present

Student Nursing Association, University of South Carolina Beaufort

- Mentor undergraduate minority students on being accepted and maintaining grades to become a baccalaureate-prepared registered nurse.
- Tutor students on complicated topics in nursing and identify strategies to master the content.
- Guide students in preparation and presentation of research findings for research day.

Community Service

Teach Summer Bible School at Goodwill Baptist in Estill, SC – 525 hours
Food Drive of Hampton County – 60 Hours

Summer 2013-19
Fall & Spring 2017-19