



### **Rental Terms and Conditions**

- All event participants, guests, or spectators must follow on-campus USCB policies and procedures.
- For one-time rentals, full payment is due prior to facility usage.
- For long-term rentals, a monthly invoice will be sent.
- The University of South Carolina Beaufort Department of Campus Recreation reserves the right to terminate any reservation due to nonpayment or late payment.
- The University of South Carolina Beaufort Department of Campus Recreation reserves the right to change/cancel your reservation, time, location, and duration with at least 3 days' notice.
- Failure to follow rental terms and conditions could result in a loss of ability to rent in the future.
- Renters using USCB facilities are responsible for proper conduct of all persons attending and for prompt restoration of USCB property in the event of any damage. If the University of South Carolina Beaufort Department of Campus Recreation considers law enforcement protection necessary, it must be provided by the renter at the rate provided by USCB Police.
- USCB is a tobacco-free property; alcohol use must be approved by the Chancellor at least two weeks in advance. However, the Department of Campus Recreation reserves the right to not allow alcohol at certain events under the discretion of the department.
- Renters must provide a certificate of general liability insurance not less than \$1,000,000 per occurrence with \$2,000,000 in the aggregate, naming BJHEC as an additional insured.
- ARAMARK Corporation has contracted with USCB to be the exclusive food and beverage service provider for events held on campus. Approval from ARAMARK is required before another food/beverage provider may be used.
- All animals brought on USCB property must be leashed. Animals are not permitted inside buildings unless a documented service animal. All animal waste must be properly disposed of by the owner.
- Facilities/Fields are not to be altered in any manner without permission from the Department of Campus Recreation. They are to be left in clean and good condition. All trash and trash cans must be bagged and deposited in a dumpster on site or removed from the premises.
- Unless previously arranged, renters will not be permitted to store equipment or supplies overnight, outside of the duration of their reservation.
- All lining of recreation fields is the responsibility to the renter; however, the color of the lines must be pre-approved with the Department of Campus Recreation.
- Renters may not use any heavy, mechanical (motorized) equipment on the recreation field, i.e.: gators, Toros, golf-carts, etc. without prior approval.
- Cancellations: When a field rental is cancelled due to inclement weather, the renter will be offered an alternate date, if available, or a refund (minus administrative fee). User must give 48 hours' notice prior to the rental date to cancel in order to reschedule or receive a refund. The Director of Campus Recreation reserves the right to make the cancellation based on field conditions and risk of usage due to inclement weather, etc.
- Vehicles are not permitted on the rec field and should only park in designated parking areas.
- When fields are determined to be unplayable (i.e., standing water, saturation, etc.), activity is suspended and/or cancelled to avoid further damage to the field or risk of injury to individuals.
  - Fields may be deemed "CLOSED" or "UNPLAYABLE" by Campus Recreation of USCB facilities management staff for any reason. Renters should communicate with the Director of Campus Recreation regarding field closures.