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POLICY

Access to resources on the Internet through library terminals is provided to support research and educational activities only. All library patrons who utilize library computers are expected to do so responsibly, respecting library property and the rights of others.

The library cannot control the information available over the Internet and is not responsible for its content. The Internet contains a wide variety of material, expressing many points of view. Not all sources provide information that is accurate, complete or current, and some may be offensive or disturbing to some viewers. Users should properly evaluate Internet resources according to their academic and research needs. Links to other Internet sites should not be construed as an endorsement by the library of the content or views contained therein.

The library respects the First Amendment and supports the concept of intellectual freedom. The library also endorses the American Library Association's *Library Bill of Rights*, which supports access to information and opposes censorship, labeling and/or restricting access to information. In accordance with this policy, the library does not use filters to restrict access to information on the Internet or Web. As with other library resources, restriction of a minor's access to the Internet or Web is the responsibility of the parent/legal guardian.

COPYRIGHT PROTECTIONS

Many of the resources found on the Internet/Worldwide Web are copyright protected. Although the Internet is a different medium from printed text, ownership and intellectual property rights still exist. Users must check the documents for appropriate statements indicating ownership. Most of the electronic software and journal articles available on library servers and computers are also copyrighted. Users shall not violate the legal protection provided by copyrights and licenses held by the library.

U.S. Copyright Law and contractual license agreements govern the access, use and reproduction of the electronic resources that the University Libraries makes available to its users. Users shall not make copies of any licensed or copyrighted computer program found on a library computer.

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Reproductions (print or electronic) made by users of the library's electronic resources are governed by the *Fair Use* Section of U.S. Copyright Law, except when the resources are covered by license agreements (see below). *Fair Use* generally permits users to make reproductions for non-commercial, educational purposes such as criticism, comment, teaching, scholarship and research. Reproductions are usually considered to be fair use if:

- The use of the reproduced material is academic in nature, and for nonprofit, educational purposes.
- The purpose of making reproductions is for time-shifting, i.e. to make materials available for study at the user's convenience, but not for archival purposes.
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- The reproduction is reasonable in length given the nature of the material.

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- The reproduction is for no more than one article or other contribution to a copyrighted collection or periodical issue
- The reproduction becomes the property of the user.
- Library staff have no reason to believe that the reproduction will be used for any other purpose other than private study, scholarship or research.

LICENSE AGREEMENTS

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PATRON BEHAVIOR
Behavior that adversely affects the work of others and interferes with the ability of library staff to provide good service is considered inappropriate. It is expected that users of the

libraries' public computers will be sensitive to the perspective of others and responsive to library staff's reasonable requests for changes in behavior and compliance with library and university policies. The library reserves the right to remove any user(s) from a computer if they are in violation of any part of this policy and may deny further access to library computers and/or other library resources for repeat offenders. The library will pursue infractions or misconduct through the campus disciplinary channels and/or law enforcement as appropriate.

Users are not permitted to:

- Copy any copyrighted software provided by the university. It is a criminal offense to copy any software that is protected by copyright, and USCB will treat it as such.
- Use licensed software in a manner inconsistent with the licensing arrangement
- Copy, rename, alter, examine, or delete the files or programs of another person at USCB without permission
- Use a computer with the intent to intimidate, harass, or display hostility toward others (e.g. sending offensive messages or prominently displaying material that others might find offensive such as vulgar language, explicit sexual material or material from hate groups)
- Create, disseminate or run a self-replicating program ("virus"), whether destructive in nature or not
- Use a computer for business purposes
- Tamper with switch settings, move, reconfigure or do anything that could damage terminals, computers, printers or other equipment
- Collect, read, or destroy output other than one's own work without the permission of the owner
- Use the computer account of another person with or without their permission unless it is designated for group work
- Use software not provided by USCB
- Access or attempt to access a host computer, either at USCB or through a network, without the owner's permission, and/or through use of log-in information belonging to another person
- Download software from the Internet onto library computers, altering settings or files, and tampering with computer security in any way
- Violate copyright and/or license agreements of any electronic resource while using USCB computers

PRINTING

Library patrons may print to a networked laser-jet printer which is located at the circulation desk.

Users are charged for printing no matter who supplies the paper. Mass production of club flyers, newsletters, posters, etc., is strictly prohibited. If multiple copies are desired users need to go to an appropriate copying facility such as a faculty printer or a local

print shop. Contact a staff member when using the Color Laser Printer to avoid costly mistakes. The University Libraries reserve the right to restrict user printing based on quantity and/or content (e.g. materials related to running an outside business).

Users are responsible for retrieving materials printed from library computers in a timely fashion and for paying any charges incurred.

Users pay ten cents per page for printed copies, or five cents per page on used paper. Color copies cost $1.00 each.

In addition to standard printing options, some databases allow users to download Internet information to portable storage devices or email it to their personal email addresses.