

Subject: Periodic Review of the USC Beaufort Mission  
Number: 103  
Issued by: Chancellor  
Date: December 5, 2003

#### I. Procedure

The Planning Council shall review the USC Beaufort Mission statement at least every three years. Normally, this review will begin at the start of the academic year.

#### II. Purpose

The purpose of this policy is to:

- A. Provide regular Planning Council evaluation of the USC Beaufort Mission statement;
- B. Make informed recommendations to the Chancellor from constituencies; and
- C. Recommend potential revisions to the Chancellor who forwards them to the faculty for consideration and communicates them to the staff and student leadership.

#### III. Definition

For the purpose of this policy, the Planning Council is a representative body of each unit of the Institution appointed on a rotating basis by the Chancellor. The Chancellor, the Executive Vice Chancellor for Academic Affairs and the Director of Institutional Effectiveness are ex-officio on this Council.

#### IV. Process

- The evaluation process shall provide for informing the Chancellor that revisions are needed and recommend what revisions need to be made.
- Once these recommendations are sent to the Chancellor, the recommendations will be sent to the faculty organization for review, revision and adoption by the faculty.
- The faculty changes will be considered by the Chancellor's Administrative Council and adopted or revised for reconsideration by the faculty.
- Once these changes are final, the new mission statement will be communicated to the staff and student leadership.
- The proposed revised mission statement will be sent to the President for his review and approval.
- The President will send to the Academic Affairs Committee of the Board of Trustees for consideration and approval.
- The Academic Affairs Committee of the Board will bring to the Board for consideration and approval.
- The proposed mission statement will be sent to the South Carolina Commission on Higher Education for its Approval.