Subject: Periodic Review of the USC Beaufort Mission
Number: 103
Issued by: Chancellor
Date: December 5, 2003

I. Procedure
The Planning Council shall review the USC Beaufort Mission statement at least every three years. Normally, this review will begin at the start of the academic year.

II. Purpose
The purpose of this policy is to:
   A. Provide regular Planning Council evaluation of the USC Beaufort Mission statement;
   B. Make informed recommendations to the Chancellor from constituencies; and
   C. Recommend potential revisions to the Chancellor who forwards them to the faculty for consideration and communicates them to the staff and student leadership.

III. Definition
For the purpose of this policy, the Planning Council is a representative body of each unit of the Institution appointed on a rotating basis by the Chancellor. The Chancellor, the Executive Vice Chancellor for Academic Affairs and the Director of Institutional Effectiveness are ex-officio on this Council.

IV. Process
   • The evaluation process shall provide for informing the Chancellor that revisions are needed and recommend what revisions need to be made.
   • Once these recommendations are sent to the Chancellor, the recommendations will be sent to the faculty organization for review, revision and adoption by the faculty.
   • The faculty changes will be considered by the Chancellor’s Administrative Council and adopted or revised for reconsideration by the faculty.
   • Once these changes are final, the new mission statement will be communicated to the staff and student leadership.
   • The proposed revised mission statement will be sent to the President for his review and approval.
   • The President will send to the Academic Affairs Committee of the Board of Trustees for consideration and approval.
   • The Academic Affairs Committee of the Board will bring to the Board for consideration and approval.
   • The proposed mission statement will be sent to the South Carolina Commission on Higher Education for its Approval.