

Subject: Student Housing Policy  
Number: 523  
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### Policy

All first-year degree seeking students under the age of 21 are required to reside on campus in the Palmetto Village at USCB apartments until such apartments are filled. This policy may be reconsidered for students who meet one or more of the following exemptions: marital status, commuting status, military status, age or individual circumstances, and who include the signed and documented exception form. Students may file for exceptions to this policy by completing forms located in the Housing office in the Beaufort building in Palmetto Village at USCB or Student Services in the Hargray building.

### Eligibility

USCB is committed to the educational development of its students in the classroom and the apartments. As such, Palmetto Village at USCB requires all first-year degree-seeking students to live on campus as long as space is available. Palmetto Village at USCB may make exceptions to this policy for a year or a semester. Students may receive exemption status by completing the appropriate Housing Appeals Form. Requests for exemption are made to University Housing, hereafter referred to as "Housing".

### Contract Cancellations

Requests to be released from the housing contract may be made to the Director of Housing. Forms for filing the appeal may be obtained from the Housing office located in the Beaufort building.

### Occupancy

The Housing contract is for nine (9) months. Housing is available for summer session on an application basis. The Director of Housing reserves the right to cancel contracts with residents who do not abide by University rules as specified in the USCB Student Handbook (e.g., for violation of drug policies) and Housing regulations (e.g., for destruction of Housing property). Residents may not be entitled to a refund of Housing fees if removed for violations of University policies.

### Illegal Occupancy

If a new or non-resident student occupies a room without the consent of University Housing, the student will be charged \$100 per day occupancy. The student will be required to vacate and is subject to disciplinary action. Unregistered non-student occupants are subject to arrest and the occupants of the room are subject to a charge of \$100 a day per occupancy.

### Vacation Periods

Residence halls are open during holidays that occur during the academic year. The Housing office will make alterations to residence hall availability with appropriate notice.

### Room Fees

All students are required to pay a \$250 reservation deposit fee. The balance of Housing fees must be paid on or before the first day of occupancy.

### Information Technology

Housing provides local telephone service (servicing Beaufort, Bluffton, Hardeeville and Hilton Head Island). Residents are encouraged to use calling cards for making long-distance phone calls. Residents are responsible for all charges from individual rooms, authorized or not, as well as resulting administrative charges. In addition, disciplinary action may result from unauthorized calling or billing.

Housing provides high-speed internet and wireless access in all apartments. All network users are reminded their activities are subject to the civil and criminal laws of the state of South Carolina and of the federal government. Possible illegal activities include but are not limited to: sexual or other harassment, threats, obscenity, child pornography, libel, unauthorized access to or attempting to access computers, networks, or student records, and copyright violation. Copyright violations include the use of unlicensed software.