

Subject: Student Social Event Policies
Number: 550
Issued by: Director of Student Life
Date: July 31, 2007

The following policies have been adopted to protect USCB students and property. These policies are intended to regulate any social events held by student organizations on the USCB campus. Failure to abide by these policies could result in disciplinary action as outlined in the USCB Student Handbook under "Student Organization Non-Academic Discipline System Procedures."

1. No alcohol will be served at or brought to any student event.
2. All parties, dances and meetings sponsored by student organizations must be held in the Student Lounge unless special permission has been obtained from the Director of Student Life to hold the event in another location.
3. If admission is charged, the entry table for the event must be supervised by the advisor (or designated faculty/staff person) and one student at all times and numbered tickets must be issued. Beginning and ending ticket numbers must be recorded and submitted to the Business Office with all admission money received.
4. All persons entering the event must show a valid ID. Only USCB students and their guests (one guest per student) will be permitted to enter the event. If the sponsoring organization wishes to invite special outside groups (such as a student organization from another college) to attend their event, they must indicate this on their original facilities request form. The Director of Student Life will approve or disapprove this request and will communicate this decision to the sponsoring group. No one under the age of 18 will be admitted unless they are a USCB student or a member of an approved outside group.
5. The sponsoring organization and Public Safety will deny entrance to any person who is deemed to be under the influence of drugs or alcohol.
6. No weapons of any kind will be permitted at events.
7. Once a person leaves an event (leaves the building), he or she must pay again to re-enter the event.
8. If the event is held after 7pm, the sponsoring organization will be required to hire and pay for one or more Public Safety Officer(s). Public Safety, in conjunction with the Director of Student Life, will determine the number of officers necessary to ensure the safety of those attending the event.
9. Non-alcoholic beverages must be available (free or for a reasonable fee) at the event.
10. The sponsoring organization will be responsible for monitoring the party area and surrounding areas and reporting any problems immediately to the advisor (or designated faculty/staff member). Any vandalism that occurs during or immediately

following an event will be the responsibility of the sponsoring organization (if the person who is responsible for the vandalism is not identified).

11. The sponsoring organization will be responsible for cleaning up the area (including the bathrooms and the parking lot) after the event.

The advisor or designated faculty/staff member must be present for the entire dance/party/event.