

CS 3.4.11 - Academic Program Coordination

For each major in a degree program, the institution assigns responsibility for program coordination, as well as for curriculum development and review, to persons academically qualified in the field. In those degree programs for which the institution does not identify a major, this requirement applies to a curricular area or concentration.

Compliance Finding: In Compliance

Narrative:

The academic programs at the University of South Carolina Beaufort (USC Beaufort) include both baccalaureate and associate degrees. The eleven baccalaureate programs are housed in eight departments, each headed by a department chair [i]. The degree programs are administered by persons academically qualified in the field.

Baccalaureate Degrees

Department	Degree	Responsible Person	Degree Held
English, Speech & Theater	B.A. in English	Carl Eby	Ph.D. English
Humanities & Fine Arts	B.A. Liberal Studies Security Studies Concentration	Gordon Haist Colin Pearce	Ph.D. Philosophy Ph.D. Political Science
Humanities & Fine Arts	B.A. History	Robert Landrum	Ph.D. History
Humanities & Fine Arts	B.A. Spanish Language	Babet Villena-Alvarez	Ph.D. Romance Languages
Social Sciences	B.S. Human Services	Lynn Mulkey	Ph.D. Sociology
Social Sciences	B.A. Psychology	Roy Darby	Ph.D. Psychology
Science and Mathematics	B.A. Biology	Charles Keith	Ph.D. Biophysics and Theoretical Biology
Business Administration	B.S. Business Management	Veronica Godshalk	Ph.D. Organizational Behavior
Hospitality Management	B.S. Hospitality Management	Charles Calvert John Salazar	Ed.D. Higher Education Ph.D. Nutrition and Food Services
Education	B.A. Early Childhood Education	Melanie Pulaski Belinda Eggen	M.Ed., M.A., CCC-SLP Ph.D. Elementary

Department	Degree	Responsible Person	Degree Held
			Education
Nursing	Nursing (RN to BSN) Science	Susan Williams	Ph.D. Nursing Science

Associate Degrees

Because the curricula for USC Beaufort's associate degrees mirror the general education core curriculum, the associate degree program is headed by the Director of General Education.

Departments hold regularly scheduled meetings called by the department chair. Special meetings, when necessary, may be initiated by a small plurality of faculty, by the chair, or by the Executive Vice Chancellor for Academic Affairs. A majority of full-time departmental faculty constitute a quorum for the transaction of business [ii, iii].

Duties of Department Chairs are outlined in the Faculty Manual [iv]. Responsibilities of Program Coordinators are outlined in their individual letters from the Executive Vice Chancellor for Academic Affairs [v]. The faculty governance structure ensures that all departmental program requirements and courses are approved by the entire faculty through the Courses and Curricula Committee and Faculty Senate.

Supporting Documents

- i [USC Beaufort Faculty Manual](#)
- ii [Departmental Meeting Minutes -- Education Feb. 9, 2007](#)
- iii [Departmental Meeting Minutes -- Humanities and Fine Arts, Oct. 26, 2007](#)
- iv [USC Beaufort Faculty Manual -- Departmental Chair Responsibilities](#)
- v [Program Coordinator Letter](#)