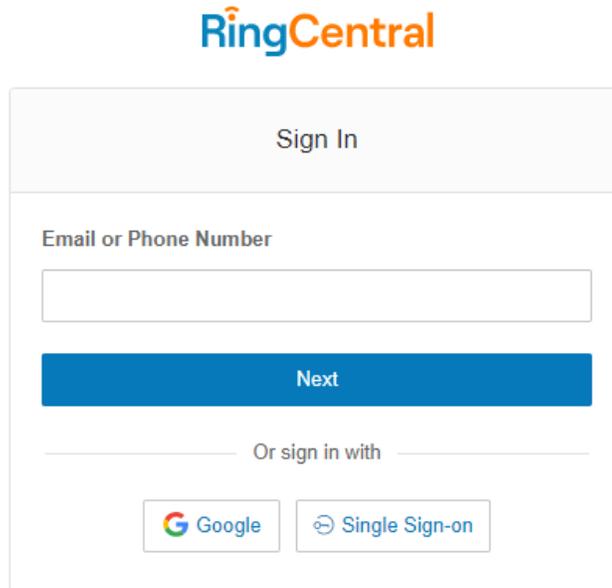


How to login to the Admin Portal

1. Go to the RingCentral sign in page
<https://service.ringcentral.com/>
2. Type in your USCB email address

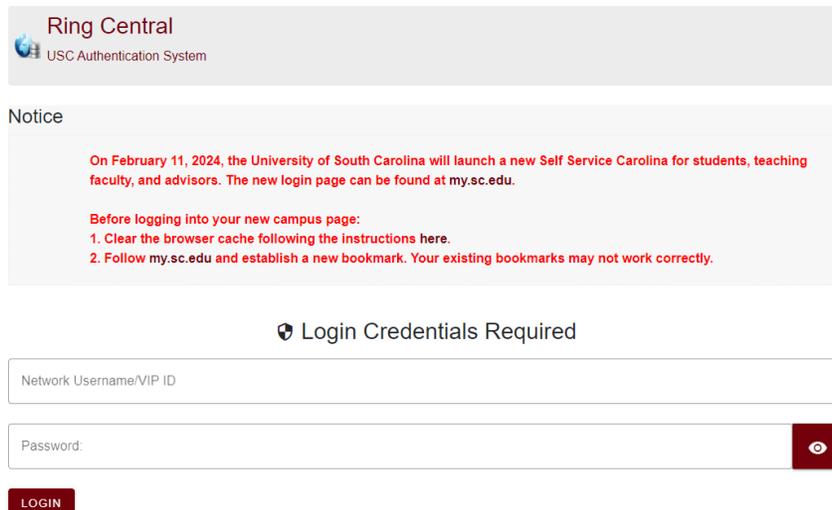


The image shows the RingCentral sign-in page. At the top is the RingCentral logo. Below it is a white box with a light gray header containing the text "Sign In". Inside the box, there is a label "Email or Phone Number" above a text input field. Below the input field is a blue button with the text "Next". Underneath the button is the text "Or sign in with" followed by two buttons: "Google" with the Google logo and "Single Sign-on" with a circular arrow icon.

New to RingCentral? [Sign up here](#)

3. Click **Next**
4. You will be directed to USC Central Authentication Service (CAS)
5. Enter your credentials
6. Click **Login**

USC Central Authentication Service (CAS)



The image shows the USC Central Authentication Service (CAS) login page. At the top, there is a header with the Ring Central logo and the text "USC Authentication System". Below this is a "Notice" section with red text: "On February 11, 2024, the University of South Carolina will launch a new Self Service Carolina for students, teaching faculty, and advisors. The new login page can be found at my.sc.edu." Below the notice, there is a section titled "Login Credentials Required" with a shield icon. This section contains two input fields: "Network Username/VIP ID" and "Password:". To the right of the password field is a red button with a white eye icon. At the bottom left of the form is a red button with the text "LOGIN".