



UNIVERSITY OF SOUTH CAROLINA
BEAUFORT

Transient/Concurrent Form

READ ALL INSTRUCTIONS BEFORE COMPLETING THIS FORM

- ❖ To request approval to take courses at another institution, the following steps should be followed.
 - Step 1 – Complete the Transient/Concurrent Form with the information of the external institution and course(s) you plan to take, if multiple institutions please complete on separate forms.
 - Step 2 – Obtain advisor’s signature.
 - Step 3 – Return the completed form to the Office of the Registrar. You will receive an electronic copy of the form to your USCB email.

- It is the student’s responsibility to provide a copy of the completed form to the external institution if it is a non-USC college.
- The Transient/Concurrent Form does not guarantee enrollment into the course(s). The final decision for enrollment into the course(s) is up to the external institution.
- If unable to register for the course(s), it is the student’s responsibility to inform the Office of the Registrar to void their form. **Failure to void a Transient/Concurrent form could result in a hold on the student’s account with the Financial Aid Office.**
- If attending a non-USC Institution, it is the student’s responsibility to send an official transcript after completing the approved course(s). The minimum grade that will be accepted for transfer credit is a “C”.
- If attending another USC campus, transcripts are not needed and grades of "D" or higher will be accepted for transfer credit.
- The University of South Carolina Beaufort reserves the right not to accept courses for which permission has not been granted.
- Transfer credit brings in hours earned and letter grade, but does not impact a student's Institutional GPA if at a non-USC Institution only. USC campus grades will affect a student's Institutional GPA.
- To earn a USCB degree, students must comply with the In-Residence Requirements. See the University Bulletin for more information.

An official transcript of coursework taken at a Non-USC institution must be mailed to:

University of South Carolina Beaufort
Office of the Registrar
One University Boulevard
Bluffton, SC 29909

Electronic Official Transcripts are accepted only through valid vendors such as Parchment or National Clearing House and must be emailed to registrar@uscb.edu.

An attached electronic document emailed from the institution or student will not be accepted.



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Transient/Concurrent Form

Name _____

USCB ID _____ Phone _____ USCB Email _____

Current term enrolled at USCB Fall Spring Summer 20_____

Campus/Institution you plan to attend _____

City and State of Institution _____

Term/Year you plan to attend: Fall Spring Summer 20_____

Will you be enrolled in any USCB courses during this same term? Yes No

Are you currently a USCB Student-Athlete? Yes No

IF TAKING COURSES AT ANOTHER USC CAMPUS, PLEASE NOTE: REGISTRATION DATES DIFFER AT EACH USC CAMPUS. YOU ARE RESPONSIBLE FOR ANY COURSE OVERRIDE(S) NEEDED FROM ANOTHER USC CAMPUS.

Course(s) to be taken-- **CRN NUMBER IS MANDATORY FOR ALL USC SYSTEM COURSES**

| SUBJECT | COURSE | SECTION | CREDIT HRS | CRN# | TITLE | USCB EQUIVALENT |
|---------|--------|---------|------------|-------|-----------------------------|-----------------|
| ACCT | 216 | 001 | 3 | 81539 | Intro to Accounting Finance | ACCT B225 |
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Student Signature Date

Advisor Signature Date

Note: Taking courses at another institution may impact your Financial Aid. Please reach out to the Financial Aid Office to see how this may affect your account. You can reach our Financial Aid Office by email (uscbfina@uscb.edu) or phone 843-521-3104

Office of the Registrar Date

Student is in Good Academic Standing: Yes No

ADDITIONAL REMARKS TO TRANSIENT INSTITUTION

