



Commencement Participation Appeal

Instructions:

1. Complete this form in its entirety if you wish to appeal denial to participate in commencement.
2. Submit to the Department Chair no later than March 30th. Submit via email or hand deliver to Department Chair.

Note: Incomplete or late forms will be rejected.

Section One: Student Information

Student Name: _____
(Last name) (First name) (Middle initial)

Student ID: _____ Student Telephone #: _____

Major: _____ USCB Email Address: _____

Section Two: Explanation

Explain your rationale for why an exception should be made on your behalf. Attach additional documentation if it supports your rationale.

Section Three: Plan to Meet Outstanding Requirements

Explain how you anticipate meeting outstanding requirements. Include course(s) and terms registered and planned date to complete.

Course	Term Enrolled	Where Enrolled	Planned Completion Date

Section Four: Signature

Student Signature Date



Section Five: Official Use Only

Level One: Department Chair

Decision Permission to Walk Granted Permission to Walk Declined

Rationale

Signature

Date

Level Two: Dean

Decision Permission to Walk Granted Permission to Walk Declined

Rationale

Signature

Date