



How to Register

- Make sure you know your VIP ID and Password!
 - Don't know your VIP ID? Call the Registrar's Office at 843-208-8050
 - Forgot your password? Follow the instructions to **reclaim your account** – you will need access to your personal email address.
- Head to my.sc.edu (Self Service Carolina)
- Choose STUDENT
- Choose REGISTRATION
- Use Duo on your cell phone to do Multifactor Identification
 - Are you new? If you are having trouble with Duo, it may be because you are a new student. It takes our system 24 hours to allow you access.
 - If you have the Duo App, click "Send Me A Push" and open your Duo App
 - If not, choose "Call Me" and press 1
 - Haven't set up Duo? Head to myaccount.sc.edu, then choose "Update Account Settings" and click the "Multi-factor" tab.
 - Having trouble? Call the Help Desk! 843-208-8086
- Choose REGISTER FOR CLASSES
- Click the tab that says ENTER CRNs
- Enter each CRN for your course by clicking "Add Another CRN." When you're done, click ADD TO SUMMARY
 - A CRN is the five digit Course Registration Number (i.e. 25678 or 78912)
- Click SUBMIT on the bottom right