Common Registration Errors
...and what to do about them!

- **Pre-requisite/Co-requisite**: the course you are registering for has a pre-requisite you have not met, or a co-requisite you must take along with it. To find if a course has a pre-requisite or a co-requisite, browse the course and click the title of the section you’re trying to register for. Then, click the Pre-requisites/Co-requisites tab. Co-requisites must be submitted for registration at the same time.

- **Reserve Closed**: the course you are registering for has a certain number of seats reserved for a specific student type (Palmetto College Online students, Honors students, etc.). Contact the Department Chair, Program Coordinator, or the professor of the course and request permission to register.

- **No seats**: the course is full. You can request permission from the instructor to register for the course. If you do receive permission, you can forward the email to registrar@uscb.edu and we will provide the override. The course department’s admin can also provide the override.

- **Student Type/Classification**: some courses are restricted to students of a specific major or classification (freshman, sophomore, junior, senior). You can request permission from the course Department Chair and your advisor to register.

- **Registering Outside of [DATE]**: you are registering after the drop/add period and will have to do a Late Registration Form. You can find this form in the Registrar’s Office, or on our website at uscb.edu/registrar – Forms – Late Registration Form.

Common Holds:

- **Immunization**: you have not completed the Immunization Forms for the Admissions Office. Contact Admissions at admissions@uscb.edu or 843-208-8055

- **Citizenship**: you have not completed the Citizenship Forms for the Admissions Office. Contact Admissions at admissions@uscb.edu or 843-208-8055

- **Bursar**: you have a financial hold and must contact the Bursar’s Office at bursar@uscb.edu or 843-208-8008