How to Register with Shopping Cart

After your Advising appointment, you can use or have already used “Schedule Planner” to create a schedule. Once you have sent your preferred scheduled to self-service you can register using the shopping cart option.

Click on the STUDENT menu tab.

From here, you will need to click on the “REGISTRATION” tab.

Click on “Register for Classes”
Select the correct term for registration

Terms Open for Registration

Select Term

Continue

Click “Shopping Cart”

Your courses will show in Registration Summary as PENDING

***** YOU HAVE NOT FINISHED REGISTERED YET *****

Click the SUBMIT button!
After submitting, your registered courses will change to “Registered”.

Any errors preventing registration will display in red. Find a new section/time or replacement course using “Find Classes”

<table>
<thead>
<tr>
<th>Title</th>
<th>Details</th>
<th>Hours</th>
<th>CRN</th>
<th>Schedule Type</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Psychology</td>
<td>PSYC B413, PW2</td>
<td>2</td>
<td>25564</td>
<td>Lecture</td>
<td>Errors Preventing Registr.</td>
<td>Remove</td>
</tr>
<tr>
<td>Life Span Developmental Psych</td>
<td>PSYC B321, PW2</td>
<td>3</td>
<td>26000</td>
<td>Lecture</td>
<td>Errors Preventing Registr.</td>
<td>Remove</td>
</tr>
<tr>
<td>RAD Self-Defense for Women</td>
<td>PEDU B101, B62</td>
<td>1</td>
<td>29065</td>
<td>Studio / PE</td>
<td>Registered</td>
<td>None</td>
</tr>
<tr>
<td>Human Services: An Introduction</td>
<td>HMSV B110, PW2</td>
<td>3</td>
<td>26891</td>
<td>Lecture</td>
<td>Errors Preventing Registr.</td>
<td>Remove</td>
</tr>
</tbody>
</table>